

Gemba Activity - Waste Walk

| Waste | Description | What I Found | Area |
|-------------------------------------|--|--------------|------|
| Storage or Inventory | Inventory queues, information queues, equipment queues, supply queues | | |
| Transportation or Conveyance | Moving product, tools, tooling, records, equipment, or information from dept to dept or line to line | | |
| Waiting | Waiting for startup, waiting for information or results, waiting for approvals, waiting for supplies, etc. | | |
| Motion | Searching for supplies, searching for info, searching for a file, gathering, setting up, getting ready to work | | |
| Defects | Quality problems, correction, missing, wrong or incorrect material or information, out of spec. | | |
| Processing | Rechecking information, reworking settings, difficult tasks, irrational or redundant activities | | |
| Overproduction | Buying too much or too early, making too much or too early, processing too much or too early | | |