

THIS PROGRAM FOCUSES ON THE FUNDAMENTALS OF LEAN SUPERVISION. IT IS INTENDED TO ENHANCE MANAGING PEOPLE SKILLS AMONG NEW SUPERVISORS. THIS WORKSHOP FOCUSES ON THE KEY COMPETENCIES THAT WILL MAKE IT POSSIBLE FOR THE NEW SUPERVISOR TO FUNCTION EFFECTIVELY IN A SHORT PERIOD OF TIME

Overview: Supervisors find themselves many times overwhelmed by the difficulties and challenges associated with their new responsibilities. The technical skills and the job knowledge that made it possible for them to be promoted to a supervisory position in the first place are not sufficient to succeed in the new supervisory role. A different set of people management skills need to be learned.

Lean manufacturing implementation requires additional focus as supervisors are now empowering their team and need even more understanding of how to work effectively with an ever-changing environment.

After taking this class attendees will be able to:

- ✓ Understand and apply supervisory concepts and practices associated with the role of supervisors as leaders, coaches and people developers.
- ✓ Identify leadership behaviors and practices that will gain acceptance and respect from employees.
- ✓ Apply coaching and communication techniques to improve employee performance.
- ✓ Rely on recognition of good performance as a way to create a motivating work environment and encourage a shift to a lean culture

Who should attend? This program is intended to enhance managing people skills among new supervisors. This workshop focuses on the key competencies that will make it possible for the new supervisor to function effectively in a short period of time.

Time Commitment? 8 hours

Course Outline:

- The Roles of the Modern Supervisor: Leader, Coach, and People Developer
- Behaviors and Practices of the Successful Supervisor
- The Dynamics of Effective Leadership
- Effective Coaching and Communication
- Managing a Work Group through Collaboration and Teamwork
- The Process of Developing People in a lean environment



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